

**I. DENOMINATION OF EVENT**

VENUE: Sport Vlaanderen Waregem Quadrille  
DATE: 24-26 APRIL 2026  
NF: BEL  
Indoor:  Outdoor: X

**EVENT CATEGORIES:**

CPEDI1\*      X CPEDI2\*      X CPEDI3\*  
 Championships     Games

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 7 November 2025.
- FEI General Regulations, 24<sup>th</sup> edition, 1 January 2020, updates effective 1 January 2026.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1 January 2023, updates effective 1 January 2026.
- **FEI Rules for Para Dressage Events – 4<sup>th</sup> edition, effective 1 January 2023, updates effective 1 January 2026.**
- Equine Anti-Doping and Controlled Medication Regulations, 4<sup>th</sup> Edition, effective 1 January 2025.
- FEI Anti-Doping Rules for Human Athletes. Adopted on 23 November 2020. Takes effect on 1 January 2021, updates effective 1 January 2024.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 15/01/2026

Signature:



Ronan Murphy  
Director Para Dressage

**Modifications to the approved Schedule can be accepted until two (2) weeks prior to the start of the show, provided the closing date for Entries has not already passed; if the closing date for Entries has already passed, the FEI reserves the right to not approve the requested change.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

#### **IV. GENERAL INFORMATION**

##### **1. ORGANISER**

Name: Quadrille vzw  
Address: Brandemolenweg, 5, 8540 Deerlijk  
Telephone: +32 477 61 68 27  
Email: anne.dieteren@skynet.be  
Website: www.quadrille.bz

##### Contact Details Show Ground:

Address: Veldloopstraat 11 8790 Waregem  
Telephone: +32 56 60 14 44  
GPS Coordinates: 50.883774, 446408

Accessibility details (directions by road, nearest airport / train station / GPS Coordinates):  
Road E17- Zaventem Airport or Lille (FRA)-Train Station Waregem

##### **2. ORGANISING COMMITTEE**

Honorary President: Minister of State Herman De Croo  
President: Bruno Bouckaert  
Show Secretary: Chris Feyaerts & Nadine Allonsius  
Press Officer: Pierre-Charles Vanneste

##### **3. EVENT DIRECTOR**

Name: Anne d'Ieteren  
Address: Brandemolenweg, 5 8540 Deerlijk  
Mobile: +32 477 61 68 27  
Email: anne.dieteren@skynet.be

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury Panel of three <input type="checkbox"/> or five X      Number of Competition arena(s): one X or two <input type="checkbox"/>				
		Ground Jury President	10051971	Anne Prain	FRA	L4
		Ground Jury Member	10052563	Marco Orsini	GER	L4
		Ground Jury Member	10347240	Audrey Leclerc	FRA	L2
		Ground Jury Member	10049288	Freddy Leyman	BEL	L4
		Ground Jury Member	10051124	Marc Urban	BEL	L4
		Foreign Judge	10083125	Jane Ventura	AUS	L3
2	Technical Delegate	Foreign Technical Delegate (for Championships only)				
3	Classifiers	Chief Para-Classifier	10083355	Fredy Versluys	NED	L4
		Assistant Para Classifier	10101627	Florence Arraitz	FRA	L2
4	Chief Steward	Chief Steward	10052863	Jaana Alvesparr	SWE	L4
5	Stewards	Steward	10140437	Janine Van Cleempoel	BEL	L1
		Steward	10044144	Yvette Overgoor	NED	L2
		Steward	10103295	Hans Appel	NED	L2
		Steward				
6	FEI Veterinary Delegate	Veterinary Delegate	10053747	Frédéric Eperjessy	BEL	L3
7	FEI Veterinary Commission	Veterinary Commission President				
		Foreign Veterinary Delegate				
		Veterinary Commission Member				
8	VSM Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10109354	Vicky Stevens	BEL	L1
		Treating Veterinarian (one for every 200 horses)	10109354	Vicky Stevens	BEL	L1
9	Doctor/Medical Service	Doctor/Medical Service		Dr Paul Vanneste	BEL	+32 478 54 97 17
10	Farrier	Farrier		Sander Reynaert	BEL	+32 479 91 65 74

**VI. INVITATIONS**

**1. GENERAL**

Number of NFs invited: ALL  
State which NFs are invited:  
Reserve NFs:  
Number of home athletes: 12\*\*\*5\*\*  
Number of athletes per NF:  
Number of horses per athlete: 2  
Open to all National Federations with Para riders: Yes X No   
Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

**Quadrille, the OC'II would like to receive the numbers of horses & grades to prepare a nice competition before 10 of march**  
**THANK YOU**

**VII. ENTRIES**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**1. ENTRY DATES:**

Nominated Entries: (For Championships and Games only)  
Definite Entries: 30/03/26  
Last date for substitutions: 13/04/26  
Entries have to be sent to: anne.dieteren@skynet.be

**Entry fee per horse:** 600€ (VAT excluded)

Stabling fee per horse (if any):

Starting fee per horse (if any):

**VAT:**

**Total fee per horse:** 600€      Second Horse: 500€  
+25€ if not pay before arriving

Up Chef d'Equipe, one Trainer, one Groom & one Helper for one athlete, it'll be 50€ for entrance in de stables.

**IMPORTANT – Entries must include the following information on :**

**Horses:** • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)  
**Athletes:** • name of athlete • nationality of athlete • FEI rider registration number

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 350€

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All further fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only approved by the FEI and listed in the approved schedule can be charged by the Organiser.

EADCMP Fee:            Included in entry fee             Not included in entry fee X

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request):    /  
Manure disposal:                40€  
Hay:                                 +/- 15€ depending on the current price  
Straw:                               +/- 15€ depending on the current price  
Shavings:                         +/- 15€ depending on the current price  
Other (please specify):

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: /  
Account number: Quadrille vzw **BE41 2100 3958 1510**

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Wednesday	22/4	14.00
• <u>Horse Inspection:</u>	Thursday	23/4	14.00
• <u>Chef's d'Equipe Meeting (if applicable):</u>	Thursday	23/4	16.00
• <u>Declaration of Starters</u>	Not later than two (2) hours before the draw.		
• <u>Draw:</u>	Thursday	23/4	16.30

<b>Competitions CPEDI:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
PARA INTERMEDIATE A & GP A **&***	Friday	24/4	09.00	GIFT
PARA INTERMEDIATE B **	Saturday	25/4	09.00	GIFT
PARA GRAND PRIX B***	Saturday	25/4	09.00	4.000€ + GIFT
PARA INTERMEDIATE FREE STYLE**	Sunday	26/4	09.00	GIFT
PARA GRAND PRIX FREE STYLE ***	Sunday	26/4	09.00	6.000€ + GIFT
<b><u>Total Prize Money</u></b>				10.000€
<b><u>Prizes in Kind</u></b>				15.000€

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	GIFT
Best foreign athlete -	GIFT
Best home athlete –	GIFT
Team awards –	GIFT

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Para Grand Prix A & Youth Para Intermediate A & Para Intermediate A**  
**DATE: 24/04**

**COMPETITION No 1**

Grade/Test: I Para Grand Prix A, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 1 BIS**

Grade/Test: I Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

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**COMPETITION No 2**

Grade/Test: II Para Grand Prix A, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 2 BIS**

Grade/Test: II Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 3**

Grade/Test: III Para Grand Prix A, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

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**COMPETITION No 3 BIS**

Grade/Test: III Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

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**COMPETITION No 4**

Grade/Test: IV Para Grand Prix A, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 4 BIS**

Grade/Test: IV Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 5**

Grade/Test: V Para Grand Prix A, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 4 BIS**

Grade/Test: IV Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**SECOND DAY: Para Grand Prix B & Para Intermediate B & Youth Para Intermediate B**  
**DATE: 25/04**

**COMPETITION No 6**

Grade/Test: I Grand Prix B , to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: 800€  
Prize money / split-up: 200 180 150 120 100 50

\* \* \* \* \*

**COMPETITION No 6 BIS**

Grade/Test: I Para Intermediate A, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 7**

Grade/Test: II Grand Prix B, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: 800€  
Prize money / split-up: 200 180 150 120 100 50

\* \* \* \* \*

**COMPETITION No 7 BIS**

Grade/Test: II Para Intermediate B, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 8**

Grade/Test: III Grand Prix B, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: 800€  
Prize money / split-up: 200 180 150 120 100 50

\* \* \* \* \*

**COMPETITION No 8 BIS**

Grade/Test: III Para Intermediate B, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 9**

Grade/Test: IV Grand Prix B, to be ridden from memory  
Number of horses per athlete: 2  
Starting order: Art 8414  
Total prize money: 800€  
Prize money / split-up: 200 180 150 120 100 50

**COMPETITION No 9 BIS**

Grade/Test:	IV Para Intermediate B, to be ridden from memory
Number of horses per athlete:	1
Starting order:	Art 8414
Total prize money:	Gift
Prize money / split-up:	/

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**COMPETITION No 10**

Grade/Test:	V Grand Prix B, to be ridden from memory
Number of horses per athlete:	2
Starting order:	Art 8414
Total prize money:	800€
Prize money / split-up:	200 180 150 120 100 50

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**COMPETITION No 10 BIS**

Grade/Test:	V Para Intermediate B, to be ridden from memory
Number of horses per athlete:	1
Starting order:	Art 8414
Total prize money:	Gift
Prize money / split-up:	/

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**THIRD DAY: Para Grand Prix & Para Intermediate & Youth Para Intermediaite Free Style** **DATE: 26/04**

**COMPETITION No 11**

Grade/Test: 1 Para Grand Prix Free Style, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: 1.200€  
Prize money / split-up: 300 250 200 150 120 80 50 50

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**COMPETITION No 11 BIS**

Grade/Test: I Para Intermediate Free Style to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 12**

Grade/Test: 1I Para Grand Prix Free Style, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: 1.200€  
Prize money / split-up: 300 250 200 150 120 80 50 50

\* \* \* \* \*

**COMPETITION No 12 BIS**

Grade/Test: II Para Intermediate Free Style to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 13**

Grade/Test: 1II Para Grand Prix Free Style, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: 1.200€  
Prize money / split-up: 300 250 200 150 120 80 50 50

\* \* \* \* \*

**COMPETITION No 13 BIS**

Grade/Test: III Para Intermediate Free Style to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 14**

Grade/Test: 1V Para Grand Prix Free Style, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: 1.200€  
Prize money / split-up: 300 250 200 150 120 80 50 50

\* \* \* \* \*

**COMPETITION No 14 BIS**

Grade/Test: IV Para Intermediate Free Style to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**COMPETITION No 15**

Grade/Test: V Para Grand Prix Free Style, to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: 1.200€  
Prize money / split-up: 300 250 200 150 120 80 50 50

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**COMPETITION No 15 BIS**

Grade/Test: V Para Intermediate Free Style to be ridden from memory  
Number of horses per athlete: 1  
Starting order: Art 8414  
Total prize money: Gift  
Prize money / split-up: /

\* \* \* \* \*

**X. FACILITIES OFFERED  
1. ATHLETES (and Chefs d'Equipe)**

**Accommodation.**

<b>HOTEL</b>	<b>WEBSITE / E-MAIL / TELEPHONE</b>	<b>REMARKS</b>	<b>KM</b>	<b>ROOMS</b>
<b>Parkhotel</b> Waregem Zuiderlaan 31 8790 Waregem	<a href="http://www.parkhotelwaregem.be">www.parkhotelwaregem.be</a> info@parkhotelwaregem.be +32 56 98 08 00		1,7	72
<b>Hotel Ambassade</b> Marcel Windelsstraat 15 8790 Waregem	<a href="http://www.hotelambassade.be">www.hotelambassade.be</a> info@hotelambassade.be +32 56 6062 12		1,9	10
<b>T HOTEL</b> Stationstraat 154 8790 Waregem	www.hotel-t.be hello@hotel-t.be +32 56 96 70 70	All rooms are accessible	2,1	45
<b>DE GEESTIGE PUT</b> Caseelstraat 45 8790 WAREGEM	<a href="http://www.degeestigeput.be">www.degeestigeput.be</a> <a href="mailto:info@degeestigeput.be">info@degeestigeput.be</a> +32 56 60 03 31	No lift Not wheelchair accessible	4,5	12
<b>Travel Hotel Kruisem</b> Huttegemstraat 5 9770 KRUISSHOUTEM	<a href="http://www.travelhotelkruisem.be">www.travelhotelkruisem.be</a> <a href="mailto:info@travelhotelkruisem.be">info@travelhotelkruisem.be</a> +32 9 331 58 90	12 rooms ground floor no lift	10	29
<b>BLUE WOODS</b> Stationstraat 230 8540 DEERLIJK	<a href="http://www.bluewoodshotel.be">www.bluewoodshotel.be</a> <a href="mailto:info@bluewoodshotel.be">info@bluewoodshotel.be</a> +32 56 78 27 72		11	18
<b>Hotel Swaenenburg</b> Ingelmunstersesteenweg 173 8780 Oostrozebeke	<a href="http://www.swaenenburg.be">www.swaenenburg.be</a> <a href="mailto:hotel@swaenenburg.be">hotel@swaenenburg.be</a>  <b>+32 495 70 03 25</b>		12	6
<b>IBIS STYLES</b> Pres. Kennedypark 1 8500 KORTRIJK	<a href="http://www.ishotelkortrijk.be">www.ishotelkortrijk.be</a> <a href="mailto:HA240@accor.com">HA240@accor.com</a> +32 56 20 06 87	3 rooms facilities for disabled	17	80
<b>IBIS</b> Doorniksestraat 26-30 8500 KORTRIJK	<a href="http://www.ibishotel.com">www.ibishotel.com</a> <a href="mailto:H6330@accor.com">H6330@accor.com</a> +32 56 25 79 75	bathroomdoors 32 inches wide 4 rooms facilities for disabled	17	80
<b>PARKHOTEL</b> Stationsplein 2 8500 KORTRIJK	<a href="http://www.parkhotel.be">www.parkhotel.be</a> <a href="mailto:info.parkhotel@parkhotel.be">info.parkhotel@parkhotel.be</a> +32 56 22 03 03	1 room facilities for disabled	17	155
<b>LEOPOLDHOTEL</b> De Ham 14 9700 OUDENAARDE	<a href="http://www.leopoldhoteloudenaarde.com">www.leopoldhoteloudenaarde.com</a> <a href="mailto:info.oudenaarde@leopoldhotels.com">info.oudenaarde@leopoldhotels.com</a> +32 55 69 99 65	4 rooms wheelchair accessible	17	66
<b>SQUARE HOTEL</b> Groeningestraat 39 8500 KORTRIJK	<a href="http://www.squarehotel.be">www.squarehotel.be</a> <a href="mailto:info@squarehotel.be">info@squarehotel.be</a> +32 56 28 89 50	1 room facilities for disabled	17,5	26
<b>DE CEDER</b> Parijsestraat 34 9800 DEINZE	<a href="http://www.deceder.be">www.deceder.be</a> <a href="mailto:info@deceder.be">info@deceder.be</a> +32 9 381 58 85		18	15
<b>D-HOTEL</b> Abdijmolenweg 1 8510 MARKE	<a href="http://www.d-hotel.be">www.d-hotel.be</a> <a href="mailto:info@d-hotel.be">info@d-hotel.be</a> +32 56 20 30 01	2 rooms facilities for disabled	19	45
<b>VAN DER VALK</b> E 17 Kortrijkseheerweg, 20A 9810 NAZARETH	<a href="http://www.hotelnazareth.be">www.hotelnazareth.be</a> <a href="mailto:receptie@hotelnazareth.be">receptie@hotelnazareth.be</a>  +32 9 385 60 83	distance hotel - venue distance venue - hotel	20 29	84

At the expense of: The Organiser  or Athletes

**Meals.**

At the expense of: The Organiser  or Athletes

Meals provided: BBQ on Saturday evening

**2. GROOMS**

**Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser  Athletes X

**Meals**

At the expense of: The Organiser  or Athletes X

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms.](#)**

**XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

**1. DRAW**

Location of the draw: Showground

**2. COMPETITION ARENA(S)**

**Indoor Arena(s)**

Total dimensions: 80 x 22  
Type of Footing: Ebb & flow

**Outdoor Arena(s)**

Total dimensions: 80 x 50  
Type of Footing: Ebb & flow

**3. PRACTICE ARENA(S)**

Number of practice arenas 5  
Arena - Dimensions: 60 x 20 1 40 x 20  
Type of Sand Footing: Ebb & flow

Lunge facilities in place	Yes x	No <input type="checkbox"/>
Restaurant on the grounds	Yes x	No <input type="checkbox"/>
Toilets and showers Area	Yes x	No <input type="checkbox"/>
Administration and Information Area	Yes x	No <input type="checkbox"/>
FEI Classification Area	Yes x	No <input type="checkbox"/>
Free parking Area	Yes x	No <input type="checkbox"/>

Areas must be accessible for wheelchairs.

**4. STABLES**

Size of boxes 3 m x 3 m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

**5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer a Paperless Judging at FEI Para Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.)

Yes X

Name of the Company: Equi Score Gmbh – GV91V808AKSCGI

Contact person at Event

Name: Andy Gillissen

FEI ID number: 10138414

Contact email: andy@equi-score.com

Live scoring user:

Name: Mario Cron

FEI ID number: 10175009

Contact email: mario@equi-score.com

No  and as OC, we confirm that no Paperless Judging Software/Solution will be used.

**6. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

Yes x

Name of the Company: Eui Score GmbH

FEI Certified Service Provider ID number: GV82W313AKSI

Contact person at Event

Name: Andy Gillisen

FEI ID number: 10138414

Contact email: andy@equi-score.com

**7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

Yes  No x

**8. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6 & 8 for the Free Style.

**9. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

**10. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No x

Name of your ticketing provider:

Web address to buy ticket:

**11. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete x

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be

given to the Organiser in order to facilitate them on arrival. **It is possible to come between 8am and 8pm otherwise 'll be charged 25€ per horse**

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance x

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  Athlete x

If paid by Athlete approximate cost per round trip:

Taxi:  to be paid by the Organiser x Athlete

If paid by Athlete approximate cost per round trip: 10 -> 25€

Other:

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

Up Chef d'Equipe, one Trainer, one Groom & one Helper for one athlete, it'll be 50€

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Belgian Office  
Address: Oostendsesteenweg, 11, 8377 Meetkerke Belgium  
Telephone: +32 50 62 62 47  
Email: info@ehs.be  
Opening hours: Office Time

Square for Organiser to include additional details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit free from infectious disease and meet the FEI's health requirements before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: N/A  
Quarantine period: N/A  
Specimen Import Licence applied: N/A

Please order your Health papers at the Show Office at arrival, before Thursday 3pm  
VEN number of traces: 2.144.176.486  
Veldloopstraat 11 8590 Waregem

### **3. NATIONAL REQUIREMENTS**

Absolutely necessary for Authorities:

1. Horses coming from EU: International Transport Certificate valid between EU Members
2. Horses coming for othe countries: Valid certificate which is required at the moment of import.

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance,

to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and met the FEI's general health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will

not be permitted to compete.

#### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

#### **8.1 SAMPLING. FEI VETERINARY REGULATIONS**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

The FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

##### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

###### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events

and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

Square for Organiser to include reference to National laws when necessary
---

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by the relevant deposit (CHF 150.- or equivalent for Protests and CHF 500 or equivalent for Appeals), as mentioned in the FEI General Regulations:

<https://inside.fei.org/content/general-regs-statutes>

A Protest form is available on the FEI website:

[https://inside.fei.org/sites/default/files/FEI%20Protest%20Form\\_0.pdf](https://inside.fei.org/sites/default/files/FEI%20Protest%20Form_0.pdf)

**3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive

**4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER**

<p>Square for Organiser to include details if necessary, such as but not limited:</p> <ul style="list-style-type: none"> <li>- National Rules</li> <li>- Dogs <b>only on the leash</b></li> <li>- vehicles</li> </ul>
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**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Nbr of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
5 <sup>th</sup>					
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## XV. ANNEXES

### 1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/p-e-dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [para-dressageresults@fei.org](mailto:para-dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.